



2009 New England Catholic Youth Conference

## GUIDELINES FOR CHAPERONES

*Thank you for your willingness to accompany a group of young people to the New England Catholic Youth Conference. We hope this conference will be a positive experience for youth and adults alike.*

**Please review the Conference Code of Behavior. It is very important for a safe and problem-free event. Please review it with your teens and enforce it when necessary. Adults are expected to set an example for the young people who are participating in the NECYC. Adults should use the “Code” as a guide for their own behavior. In conjunction with this code, we ask that you also obey curfew and keep noise to a minimum.**

The NECYC name badge is a revocable, non-transferable credential and must be clearly displayed at all times. It entitles the named bearer to enter only those NECYC events/sites and areas therein as appropriate. Presence in unauthorized areas will serve as grounds for suspension or termination of access privileges. By use hereof, the bearer

- (1) agrees to comply with all NECYC rules and regulations and understands that violation thereof may result in termination of access privileges;
- (2) consents to being photographed, videotaped or filmed within and about the areas to which access is permitted, waiving all claims and rights relating to production, acquisition, sale, usage and distribution of such material, in any form, worldwide;
- (3) voluntarily assumes all risks and dangers incidental to the events and activities for which this credential is issued, whether occurring prior to, during or after same, and agrees that the New England Diocesan Directors of Youth Ministry (NEDDYM) and its agents, staff and all other official NECYC participants are not responsible or liable for injuries or damage suffered by the bearer resulting from or arising out of such activities; and
- (4) consents to a reasonable search of carry-in items and/or his or her person for security reasons, if deemed necessary by NEDDYM or law enforcement agencies. Failure to comply with the above conditions may result in non-admission and/or confiscation hereof. In case of loss, a substitute hereof may be issued at NEDDYM’s discretion.

### CHAPERONE COVERAGE AND EXPECTATIONS

- Each diocesan director is asked to ensure **one adult chaperone for every eight teens**.
- As an adult chaperone, you are expected to be aware of the whereabouts of your young people at all times. Naming a meeting area for your group to meet periodically is recommended. You must accompany your youth if they leave the conference meeting areas, especially when they go to their bedrooms or outside.
- Please be aware that there are college students living at the hotel (overflow housing). They are not allowed access to any of our conference areas so be vigilant in checking name tags and pastorally asking these young adults to move on.
- While at the conference, you are responsible for both the behavior and the needs of the teens entrusted to your care. You are also expected to monitor the behavior and needs of *all* youth in attendance, and know that you have the authority to intervene and/or report any situations that arise. You will be asked to assist with supervision as needed.
- Adult participants are expected to refrain from drinking alcoholic beverages for the duration of the Conference as well as during their travels to and from the NECYC. The possession or use of illegal drugs

by any individual will not be tolerated. During the conference, adults are asked not to go anywhere that is off limits to youth (i.e. cocktail lounge or bar, pool, weight room).

- If an adult chaperone must go into a youth participant's bedroom, a second adult chaperone must be present with them.

### **PROBLEMS AND QUESTIONS**

Problems and/or questions should be addressed to your diocesan director or designated representative, a conference volunteer, or a member of the conference staff. Security volunteers will also be on duty during the day and in the evening on every floor of the hotel we are using. They will be wearing bright "STAFF" t-shirts.

### **FIRST-AID**

A First-aid station with medical personnel will be available throughout the day. If a young person becomes ill and must leave an activity, an adult chaperone should accompany the youth to the first-aid station. At all other times, hotel or conference staff should be notified. They will be able to contact an "on-call" nurse within the hotel. If you are a member of the medical profession and would not mind helping out during the conference, please stop by the conference headquarters to notify us of your availability and room number. "*Medical problems*" that arise are usually due to a slight case of the jitters or lack of sleep during the course of the conference. Please help and encourage youth to take care of their bodies, to eat and sleep well to avoid this. The First-aid station will be located in the conference headquarters, off of the lobby.

*With these few items in mind, we believe that we all, adults and youth alike, will indeed have a wonderful time and a meaningful experience!*

***Thank you!***